



Sport Inclusion
AUSTRALIA

Board Code of Conduct

Sport Inclusion Australia

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Code of Conduct

The Board and Staff of Sport Inclusion Australia have a legal and moral responsibility to manage the organisation in the best interests of the community it serves. Board and staff will demonstrate professional ethical behaviour at all times – during any event or activity held or sanctioned by Sport Inclusion Australia, responsibilities to the organisation, in their professional relationships with each other, and in their professional service to the community – and will be required to adhere to this code of conduct.

General

- Promote and respect the rights and dignity of every person regardless of gender, race, ethnicity or sexual orientation and ensure that Sport inclusion Australia promotes a safe and inclusive environment.
- Be aware of and maintain an uncompromising adherence to Sport Inclusion Australia philosophy, standards, regulations and policies.
- Protect the integrity of Sport Inclusion Australia at all times by ensuring that the behaviour and conduct of every person is consistent with the standards of safe and inclusive sport.
- Protect the safety and well being of all members, athletes and stakeholders by ensuring the appropriate safeguarding measures and policies are in place, easily accessible and understood by every person and reviewed regularly.
- Demonstrate a high degree of individual responsibility especially when dealing with persons under 18 years of age, as your words and action are an example.
- Avoid unaccompanied activities with persons under 18 years of age, wherever possible.
- Be impartial, consistent and transparent in conduct and decision making, accepting responsibility for actions
- Make decisions in the best interests of SIA members and the people SIA represents.
- Do not use your involvement with Sport Inclusion Australia or their member associations to promote your own beliefs, behaviours or practices where they are inconsistent with those of Sport Inclusion Australia or their member associations.
- Provide equal opportunities for all athletes to participate, regardless of agenda, ability or cultural background.

- At all times act as a role model for others, displaying high standards of good behaviour.
- Never engage in inappropriate conduct including the use of offensive language, drinking or smoking whilst in an official capacity.
- Ensure that all the SIA family are made aware of their rights and responsibilities under the appropriate legislation including Member Protection policy, Code of Ethics, and know the process by which to refer a complaint.
- Understand the repercussions if you breach, or are aware of any breaches of, this code of conduct.

Board Director

- Be diligent, attend Board meetings and devote sufficient time to preparation for meetings to allow for full and appropriate participation in the Board's decision-making.
- Observe confidentiality relating to non-public information acquired by them in their role as Board Directors and not disclose such information to any other person.
- Ensure that the independent views of Board Directors are given due consideration and weight.
- Meet regularly to monitor the performance of management and the organisation as a whole. To do this the Board will ensure that appropriate monitoring and reporting systems are in place and that these are maintained and utilised to provide accurate and timely information to the Board. [Refer *Governance Policy*]
- Ensure there is an appropriate separation of duties and responsibilities between itself and senior management and that no individual has unfettered powers of decision-making. [Refer *Governance Policy*]
- Ensure that stakeholders are provided with an accurate and balanced view of the organisation's performance, including both financial and service provision.
- Regularly review its own performance as the basis for its own development and quality assurance. Individual Board Directors should also review their own performance with a view to ensuring a suitable contribution to Board deliberations and decision-making and, if found lacking, should either pursue training or assistance to improve their performance, or resign.
- Carry out its meetings in such a manner as to ensure fair and full participation of all Board Directors.
- Declare any conflict of interest before or during Board meetings.

- Ensure that the organisation's assets are protected via a suitable risk management plan.
- Ensure that personal and financial interests do not conflict with the duty to SIA.
[Refer *Conflict of Interest* Policy]

Related Documents

- Governance Policy
- Privacy Policy
- Conflict of Interest Policy
- Board Charter
- Code of Ethics Policy
- Board Duty Statements
- Transparency and Accountability Policy

Director Declaration

I, _____ consent to act as a Board Director and agree to adhere to the Sport Inclusion Australia Directors' responsibilities subject to the Act, the Australian Charities and Not for Profits Commission, ACNC, Act and the provisions of the Sport Inclusion Australia Constitution and Sport Inclusion Australia's Board Director Code of Conduct.

My full particulars are:

Full Name:

Date of Birth:

Place of Birth:

Occupation:

Directorships:

(positions on other Boards if relevant)

I have read and understand Sport Inclusion Australia's Board Director Code of Conduct

Signature

Date